

# JOB DESCRIPTION Postdoctoral Research Associate Vacancy Ref: A2591

Job Title:	ob Title: Postdoctoral Research Associate		Present Grade: 6P
Department/College:		Department of Psychology	
Directly responsible to:		Dr Helen Nuttall	
Supervisory responsibility for:		None	

## Other contacts

### Internal:

Professor Chris Plack, and all academic, research and support staff colleagues, and research students/volunteers in the Department of Psychology; colleagues across departments of the University and central administration.

#### External:

Research participants; representatives of the funders; stakeholders from partner institutions; and external agencies.

## **Major Duties:**

- 1. To support a range of experimental studies using behavioural/TMS/EEG/MRI methods testing older and younger adults.
- 2. To assist in participant recruitment for the Project, and maintaining confidential participant records in accordance with University and Funder guidelines. You will manage confidential information provided by participants, deal with ethical and administrative issues relating to the Project.
- 3. To assist in participant timetabling for studies, contacting potential participants, and reception duties for participants arriving for studies.
- 4. To undertake data collection, working to established Department protocols, including safeguarding policies; and contribute to data analysis.
- 5. To support the dissemination of the research, including contribution to research publications and conference presentations.
- 6. To contribute to project reports and presentations to stakeholders where appropriate.
- 7. Under the direction of your Line Manager, to make a contribution to the development of applications for future research grant funding.
- 8. To contribute to the Project and Department's Impact Agenda, by assisting in arranging events for academic and non-academic partners (e.g. childcare and education providers, NHS partners, public engagement with science events, and local and national media).
- 9. To identify and engage in personal development opportunities to support your career development, including developing your personal research agenda, as provided by the Department, by the University, or by external bodies.
- 10. You may also be required to carry out any other duties, commensurate with the grade of the post, as directed by your line manager or their nominee.